

Report of the Vice President Meetings July 15, 2003

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2004 Oxford

The site selected for 2004 is Keble College in Oxford, July 25-29. Preparations are proceeding and we have signed a contract with Keble committing us to take 300 rooms for the four day duration of the conference at a cost of approximately £145,000 (\$250,000). Graham Winch and Michael Kennedy are Program Co-Chairs, and Jonathan Coyle is Conference Chair.

The situation with Keble will be different from past conferences in that meetings, meals, and rooms will be sold as a package for the entire conference duration (Sunday night through Thursday afternoon). The conference center format is similar to the Atlanta conference, except that Keble does not take room reservations or "sell" rooms on an individual night basis. While there is some provision for day-delegates who might stay at a local hotel, we expect that the vast majority of attendees will stay at Keble (note that the availability of local hotels is extremely limited during the summer). Consequently, we will charge an all-inclusive registration fee (includes room for 4 nights, all meals for 4 days, and cover of conference costs). The registration fees needed to cover costs and generate a \$25,000 surplus assuming a 1.75 exchange rate are listed below. We will set final rates early in January 2004 using our best estimate of future exchange rates and other costs at that time.

Early Member Registrants , Ensuite Room	\$	1,325
Early Nonmember Registrants	\$	1,425
Early Supported Registration, Regular Room (50 Max)	\$	800
Late Member Registrants	\$	1,525
Late Nonmember Registrants	\$	1,625
Late Supported Registration	\$	1,000
Spouse (Includes meals) (40 Max)	\$	500
Day Pass (four days)	\$	800

2005 and Beyond

The Policy Council and various subcommittees are in the process of reviewing and making recommendations for future conference format and site selection policies. Supporting documents for these committees are provided elsewhere. Following the results of that discussion at the Policy Council meeting on July 20th, we expect to enter serious negotiations for a 2005 conference with one of several possible locations (Las Vegas, Alaska, Boston, Albany, or New Orleans).