

**SDS 2008 Conference proposal
Donostia-San Sebastian (Spain)**

tecnun

CAMPUS TECNOLÓGICO DE LA UNIVERSIDAD DE NAVARRA
NA-ARRAOKO UNIBERTSIATEKO CAMPUS TEKNOLOGIKOA
Escuela Superior de Ingenieros • Ingeniarrien Goi Mailako Eskola

Meeting facilities	1
Traveling to city	3
Meal and Accommodation	5
Local Transport	6
Budget	7
Travel costs	8
Alternative Plans to reduce costs	9

Meeting facilities

San Sebastián is a very attractive city, placed in the north coast of Spain, 20 km from the French border. It holds an A category film festival, an international jazz festival and many other cultural activities. Its excellent gastronomy is also well known. Two of the four best Spanish restaurants are located in San Sebastian.

Conference will take place at Kursaal Convention Centre, a Rafael Moneo architect's building, placed in front of the sea (the white building in the photo).



Kursaal

More information about the city can be found at www.donostia.org and information about the Convention Center at www.ssconvention.com.

Next figure shows the selected meeting rooms: Halls 1, 2 and 3 can be joined for plenary sessions and there are also 7 more halls for parallel sessions.

Technical features

- Audiovisual media:
 - Public address systems.
 - Fixed and cordless microphones.
 - Infrared simultaneous interpretation systems.
 - 6 simultaneous interpretation booths.
 - Playing/recording systems for audio, cassette, CD, DAT and mini-disc.
 - Videoprojection systems.
 - Videopresenter.
 - Slide projector.
 - Videoconference equipment.
- Voice and data network, RDSI, ADSL connection, etc.
- Retransmission by internet.

	Theatre	Classroom	U	M ²	L x W	Height	Level
Hall 1	150	75	42	182	11,40 x 16,20	5,45	-1
Hall 2	200	100	46	211	14,26 x 16,20	5,45	-1
Hall 3	150	75	42	182	11,40 x 16,20	5,45	-1
Hall 1+2+3	395	195	68	413	35,66 x 16,20	3,75	-1
Hall 1+2+3	575	285	105	595	37,34 x 16,20	3,75	-1
Hall 4	60	30	20	86	9,52 x 9,00	5,45	-1
Hall 5	40	20	10	64	7,06 x 9,00	5,45	-1
Hall 4+5	110	55	44	150	16,72 x 9,00	3,75	-1
Hall 6	40	20	16	64	7,06 x 9,00	5,45	-1
Hall 7	40	20	16	64	7,06 x 9,00	5,45	-1
Hall 6+7	90	45	36	128	14,26 x 9,00	3,75	-1
Hall 8	40	20	16	64	9,52 x 9,00	5,45	-1
Hall 9	50	25	20	86	7,06 x 9,00	5,45	-1
Hall 8+9	100	50	40	140	15,03 x 9,00	3,75	-1
Hall 10	100	50	40	138	14,97 x 9,69	3,10	0
Office 1	15	-	6	25	5,53 x 6,00	3,10	0
Office 2	10	-	4	16	5,53 x 2,91	3,10	0
Office 3	10	-	4	16	5,53 x 2,99	3,10	0
Office 4	25	-	10	33	5,53 x 5,95	3,10	0
VP Room Chamber Room	25	-	10	39	7,25 x 7,70	2,80	0
VP Room 1 Auditorium	25	-	10	38	6,37 x 7,38	2,80	1
VP Room 2 Auditorium	25	-	10	39	5,92 x 7,08	2,80	1



Kursaal meeting rooms

Traveling to city

San Sebastian has excellent national and international communications thanks to its intensive road and rail networks and 4 airports within a one hundred mile radius.



Location of the main airports

The biggest one is BIO-Bilbao (61 miles) that is connected to main European countries. There is also BIQ-Biarritz (32 miles) well connected to Paris.



Direction from Bilbao International Airport to San Sebastian



Direction from Biarritz Airport to San Sebastian

There are also two local airports: EAS-San Sebastian (14 miles) and PNA-Pamplona (57 miles) well connected to the two main Spanish cities: Madrid and Barcelona.



Direction from San Sebastian Airport to San Sebastian



Direction from Pamplona Airport to San Sebastian

It is possible to book a flight from Boston, Amsterdam and Tokio directly to San Sebastian throughout Madrid or Barcelona but it increases the price.

The companies which travel to Bilbao are: Aer Lingus, Air Berlin, Air Europa, Air France, Alitalia, Easyjet, Hapag Lloyd Express, Iberia, Lufthansa, Portugalia, SN Brussels Airlines, Spanair, Vueling.

Iberia is the only airline which travels to San Sebastian from Madrid and Barcelona.

Air France and RyanAir travel to Biarritz.

A good idea could be to arrange shuttles for attendants coming from Bilbao's and Biarritz's airports. This could reduce transportation time from 2 hours to 1 hour. This idea will be considered an additional service and will be paid apart from the conference fees.

Meal and Accommodation

Martin Berasategi, one of the most prestigious Spanish cooks, serves a daily menu in Kursaal Conference Hall. Its price is currently 25 €. This could be paid apart from regular fee, as some cheaper restaurants can be found near Kursaal. For the conference banquet there are many alternatives.

San Sebastian has a great variety of hotels, from luxury to cheaper ones (From 75 to 120 \$). Nevertheless, in our opinion it could be a good idea to concentrate attendance in Olarain College (www.olarain.com). It has more than 200 rooms that could be booked at a cheap price.



Olarain College

There are some data about hotels and rates.

Hotel (Category)	Price (Single-Double)	Distance to Kursaal
Maria Cristina (5)	175-230 €	100 m
Londres (4)	177-212	800 m
Aranzazu (4)	136-136	2000 m

Local Transport

Access to the city centre is both quick and simple, with almost everything located in a walking distance. There are also three beaches in the city (one of them, Zurriola, next to Kursaal Conference Hall).

The map represents downtown and all the blue spots represent a hotel.



Downtown

Olarain College is placed 2,5 km from Kursaal and well connected through regular buses. There are 2 main buses that connect Olarain with Kursaal (5 and 25)



4 bus lines connect Olarain with Kursaal with a 10 minutes frequency each one

All the information about the bus timetable is located at www.ctss.es

Budget

Proposed Dates of the conference: 2008, July, 20-25		
2. Travel Costs in US\$	To Major Airport Near Conference Venue	
From Boston		
From Amsterdam	(to be completed by SD Home Office)	
From Tokyo		
	change € -> \$ (may 05) 1.27	
<i>Cost and Time from Major Airport to Conference Venue</i>	Major Airport to Local Airport	Local Airport to Conference Venue
Mode	several combinations... see anexed sheet (travel costs)	
Cost	\$0,00	\$11,43
Travel Time	0	2 h
Frequency of trips	0	every 30 min
3. Meal and Accomodation Costs	Main Hotel / Site:	Alternate Hotel / Site:
	Regular Attendee	Student Attendee
Room including taxes	\$114,30	\$68,58
Breakfast	\$10,16	\$3,81
Lunch	\$31,75	\$8,89
Dinner	\$31,75	\$8,89
<i>Total M & A Cost Per Day</i>	188	90
<i>M & A Cost 4 Days</i>	752	361
4. Direct Conference Costs		
Meeting Rooms	\$29,210	
AV Equipment	\$13,335	
Other Supplies	\$4,000	
Subtotal Facilities	\$46,545	
Estimated Attendance	400	
Per Person Facility Cost	\$116	
Local Transport per person	\$8	
Coffee Breaks (2 per day *4) per person	\$38	
Subtotal Conference Variable	\$46	
<i>Total Direct Per Person Cost</i>	\$162	
<i>Total M&A Plus Direct Cost</i>	\$914	\$523
5. Program Features		
Program Chair	Jose Mari Sarriegi, Jose J. Gonzalez	
Welcome Reception	not included	
Banquet	not included	
Other		
6. Facility Characteristics		
Maximum Capacity -- Hotel Sleeping Rooms	unlimited	
Maximum Capacity -- Plenary Theatre Style	625	
Distance between rooms	from 100 m to 3 kms	
Space for posters/exhibitors	unlimited	
7. Manageability of Risk	Sunday activities could be held on the University This could reduce the cost in about \$3000	
8 Local Host		
Chapter/University sponsor	Tecnun - University of Navarra	
Local Co-hosts	Agder University College - Norway	
Conference Partners	(Identify)	
Likely number of student or other volunteers	20	
Cost Summary	Regular Attendee	Student Attendee
<i>Total Direct Per Person Cost</i>	\$162	\$162
<i>Estimated Head Office Cost</i>	\$313	\$313
<i>Projected Registration Fee</i>	\$475	\$285
<i>Total M & A Cost 4 Days</i>	\$752	\$361
Estimated Total Cost	\$1.226	\$645

Travel costs

	<i>Cost and Time from Major Airport to Conference Venue</i>	Major Airport to Local Airport	Local Airport to Conference Venue
OPTION 1	Airport Mode Cost Travel Time Frequency of trips	MAD-EAS flight \$381,00 1 h 3/day	EAS bus \$4,00 30 min each 30 min
OPTION 2	Airport Mode Cost Travel Time Frequency of trips	BCN-EAS flight \$304,80 1 h 3/day	EAS taxi \$76,20 20 min continuous
OPTION 3	Airport Mode Cost Travel Time Frequency of trips	BIO-conference bus \$11,43 2 h every 30 min	
OPTION 3	Airport Mode Cost Travel Time Frequency of trips	BIO-conference taxi \$279,40 45 min continuous	
OPTION 4	Airport Mode Cost Travel Time Frequency of trips	BIQ-conference bus \$8,89 2 h every 30 min	

Alternative Plans to reduce costs

Kursaal Conference Hall is an innovative resource for hosting conferences. It has received several architectural prizes, including the 2001 Mies Van der Rohe award to the best European building. There are 12 rooms into it and the renting price varies significantly depending on the amount of rooms booked. For the current budget we have estimated a room for 400 people, one for 150, one for 110, two for 100 and one for 80. Hence, the price could vary depending on the attendance.

The PhD colloquium could be hold at the University (3 km from the Kursaal building, 500 m. from Olarain college). This would subtract aprox. 3000 \$ from the Kursaal budget. If Thursday's activities were also moved to university, there would be an additional 2500 \$ reduction in costs (as compared to the Kursaal's base budget).

The University venue holds several rooms for 150 people, but there is neither a plenary room for 400 people, nor a suitable place for coffee breaks for large numbers of people. Those two aspects are less important for Sunday and Thursday.

Note: We have used an Exchange Rate of 1.27 \$ = 1 €