

## Motion to provide records to the University at Albany Archives.

by Bob Eberlein, (on behalf of David Andersen who has done all the work.).

The UAlbany archives are now prepared to accept all historical and archival records of the System Dynamics Society as part of their permanent collection. When a university archive agrees to accept a collection, this means that they agree to provide organization and access to the materials for scholars and other interested persons more or less in perpetuity. Of course, they also take care of preservation of physical (paper) records as well as providing continuing access to electronic records. This is a big deal!

The archives will maintain open access using the open access rules that we specify in advance. Professional archivists have developed a catalogue of access types from which we may make a selection. This means that we get to select which open access protocol will guide long term scholarly access to the records of our field. Active records will transition to and be maintained by CHMS, so this is a perfect matter to get settled as we move active records to our new home.

In order to make this all happen, we need to gift our current and past records to the UAlbany archive so that they can legally manage access in the future. UAlbany Archives are prepared to also accept future gifts of additional records, thereby affording the Society a long term home for all our archival records as we grow and morph.

These materials need to be gifted under an agreement, and the proposed agreement appears below. It was drafted by Gregory Wiedeman, the UAlbany Archivist, after discussion with the home office staff. The current home office transition committee including Roberta Spencer, Mark Nelson, and other professional staff from CHMS have reviewed and support this agreement.

In drafting this letter of agreement, Mr. Wiedeman suggested that the SDS give the Archives as much latitude as possible in making our materials open to future researchers. So in the Gift Agreement (attached) he inserted the level of access as “CC-BY”, the most permissive level under the Creative Commons licensing schemes.

The Creative Commons has standard levels of access that are described in the following URL:

<https://creativecommons.org/licenses/>

### *Suggested motion*

**Moved:** That the Society provide its records, physical and electronic, to the University at Albany under the terms of the agreement included in the report titled System Dynamics Society Archives, and that the Secretary sign this agreement on behalf of the Society.

THE UNIVERSITY AT ALBANY, STATE UNIVERSITY OF NEW YORK  
UNIVERSITY LIBRARIES

MEMORANDUM OF AGREEMENT  
between

The System Dynamics Society (hereinafter, Donor) and the University Libraries,  
The University at Albany, State University of New York (hereinafter, University Libraries).

The Donor hereby designates the University Libraries as the official repository of the Donor's non-current records (hereinafter, Records), consisting of organizational records created by the Donor such as correspondence, meeting minutes, memoranda, conference papers and proceedings, budgetary records, position papers, newsletters, reports, publications, photographs, and other archival material. The property rights (ownership and legal title) to the Records are to be transferred to the University Libraries as of the date of transfer of the actual materials to the University Libraries. The Records will be transferred to the University Libraries in stages convenient to the Donor. The records will be made accessible to the Donor upon request.

Records will be transferred to the University Libraries as they are determined by the Donor to be non-current. Any materials deemed to be unworthy of archival preservation will be offered back to the Donor. Duplicate materials may be discarded by the University Libraries without permission. Responsibility for transferring, processing, and preserving the Records is that of the University Libraries.

Rights to the Records will be held according to applicable copyright laws. All applicable copyright and publication rights to unpublished materials will be transferred to the University Libraries at the time the materials are transferred to the University Libraries. The Donor authorizes the University Libraries to provide access to the materials under a Creative Commons Attribution 4.0 International License (CC BY 4.0) without additional restrictions. The materials also will be used as deemed appropriate by the University Libraries as part of its collections and services in support of the instructional and research programs of the University at Albany, SUNY. Records will be available to the public, including the Donor, for consultation in the University Libraries during its regular hours.

The University Libraries will make an inventory of the Records for interested scholars; when completed, a copy of the inventory will be provided to the Donor.

Dated on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Notary Public: \_\_\_\_\_

STATE OF: \_\_\_\_\_

Commission No.: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

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Signature: \_\_\_\_\_ Date \_\_\_\_\_

Rebecca Mugridge, Dean of Libraries,  
acting on behalf of the President  
of The University at Albany

Notary Public: \_\_\_\_\_

STATE OF: \_\_\_\_\_

Commission No.: \_\_\_\_\_ Expiration Date: \_\_\_\_\_