

SDS 2008 Conference proposal Donostia-San Sebastian (Spain)

tecnun

CAMPUS TECNOLÓGICO DE LA UNIVERSIDAD DE NAVARRA
NAFARROAKO UNIBERTSITATEKO CAMPUS TEKNOLOGIKOA
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Conference Venue

San Sebastián is a very attractive city, placed in the north coast of Spain, 20 km from the French border. It holds an A category film festival, an international jazz festival and many other cultural activities. Its excellent gastronomy is also well known. Two of the four best Spanish restaurants are located in San Sebastian.

Conference will take place at Kursaal Convention Centre, a Rafael Moneo architect's building, placed in front of the sea (the white building in the photo).



Kursaal

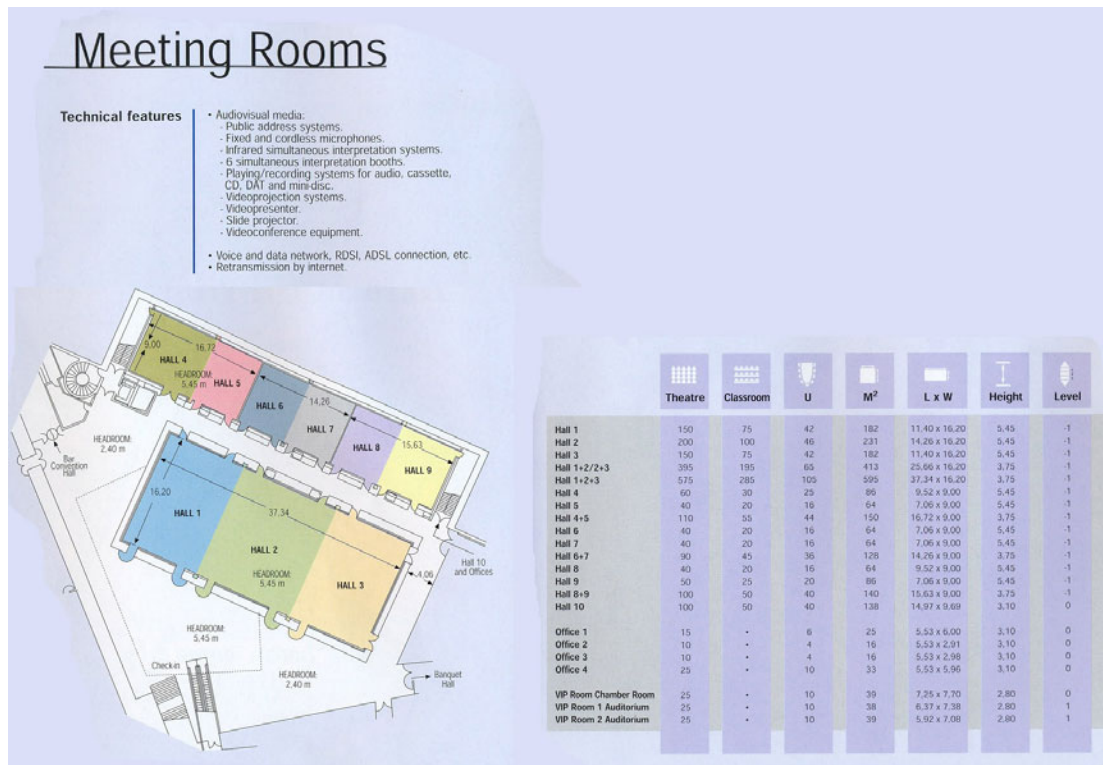
In order to reduce conference costs the PhD colloquium will take place at Tecnun facilities, located at city campus and perfectly connected with downtown and the available hotels.



Tecnun facilities include more than 10 classes completely with PC and audiovisual media

More information about the city can be found at www.donostia.org, information about Kursaal Convention Center at www.ssconvention.com and information about tecnun at www.tecnun.es.

Next figure shows the selected meeting rooms: Halls 1, 2 and 3 can be joined for plenary sessions and there are also 7 more halls for parallel sessions. Hence, there could be 9 parallel session and 1 hall would be for administrative tasks. More rooms could be used if they were necessary. The current budget includes 10 rooms (Hall 1 to 10).

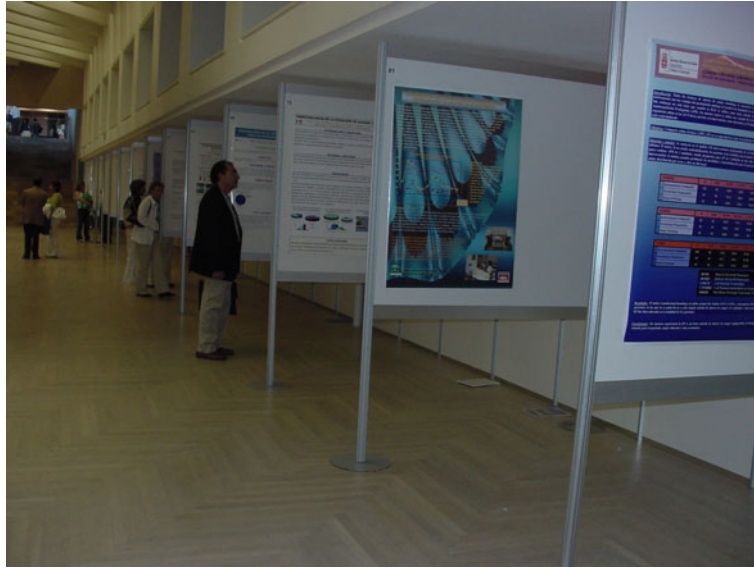


Kursaal meeting rooms

Kursaal has organized more than 80 conferences in 2005, including one special conference about Einstein in September with more than 500 attendants and the presence of several Nobel Prizes.

Kursaal Conference Hall is an innovative resource for hosting conferences. It has received several architectural prizes, including the 2001 Mies Van der Rohe award to the best European building. There are 12 rooms into it and the renting price varies significantly depending on the amount of rooms booked. For the current budget we have estimated a room for 400 people, one for 150, one for 110, two for 100 and one for 80. Hence, the price could vary depending on the attendance and the necessity of simultaneous halls.

The PhD colloquium will be hold at Tecnun (3 km from the Kursaal building, 500 m. from Olarain college). Tecnun holds several rooms for 150 people, but there is neither a plenary room for 400 people, nor a suitable place for coffee breaks for large numbers of people. Those two aspects are less important for Sunday and, perhaps, Thursday.



Posters at Kursaal

Detailed Costs of Kursaal Conference Venue (taxes 16% not included)

Hall 1+2+3: 3400 € / per day

Hall 4+5: 1100 € / per day

Hall 6+7: 965 € / per day

Hall 8+9: 1025 € / per day

Hall 10: 1095 € / per day

Poster boards renting: 730 € / (3 days)

Audiovisual equipment renting: 11611 € (3 days)

Notes: We have used an Exchange Rate of \$1.28 = 1 € (2008/06/08)

For the estimated budget we have included the table at the end of this proposal.

Manageability of the risk

Kursaal results expensive. There are some ideas that could reduce its price.

- Local government could give an incentive of \$7.200 for organizing the Conference.
- We could find some other local sponsors.
- Thursday's activities could be moved to Tecnun. In this case, there would be an additional \$2500 reduction in costs (not included in the budget table).
- If the use of some of the halls was avoided, it would be a reduction of the current budget.
- Some smaller desks can be selected for administrative tasks instead of using one hall for this purpose. This would generate a reduction of about \$1500.
- The ratio € vs \$ could significantly affect costs in both directions.

The traveling costs (round trip) from the airports to San Sebastian depend on the airport and the travel type. Obviously you can also rent a car in all the commented airports. The next points summarize the alternatives:

Origin	Taxi price (round trip)	Time by taxi (single trip)	Bus price (round trip)	Time by bus (single trip)	Bus schedule
(BIO) Bilbao	\$280	45 min.	\$24	2 h	1 h
(EAS) San Sebastián	\$77	20 min.	\$8	40 min.	30 min.
(BIQ) Biarritz	\$176	40 min.	\$20	2 h	2 daily
(PNA) Pamplona	\$223	45 min.	\$22	2 h	5 daily

A good idea could be to arrange shuttles for attendants coming from Bilbao's and Biarritz's airports. This could reduce transportation time from 2 hours to 1 hour. This idea will be considered an additional service and will be paid apart from the conference fees.

Meal and Accommodation

Martin Berasategi, one of the most prestigious Spanish cooks, serves a daily menu in Kursaal Conference Hall. Its price is currently \$30. This could be paid apart from regular fee, as some cheaper restaurants can be found near Kursaal (a 3 dishes menu costs about \$20, one sandwich about \$6). For the conference banquet there are many alternatives.

There are also many restaurants and fast food establishments close to Kursaal, Which have menus from \$15.

San Sebastian has a great variety of hotels (more than 50), from luxury to cheaper ones (From \$60 to \$120). Nevertheless, in our opinion it could be a good idea to concentrate attendance in Olarain College (www.olarain.com). It has more than 200 rooms that could be booked at a cheap price.



Olarain College

The table shows some data about hotels and rates:

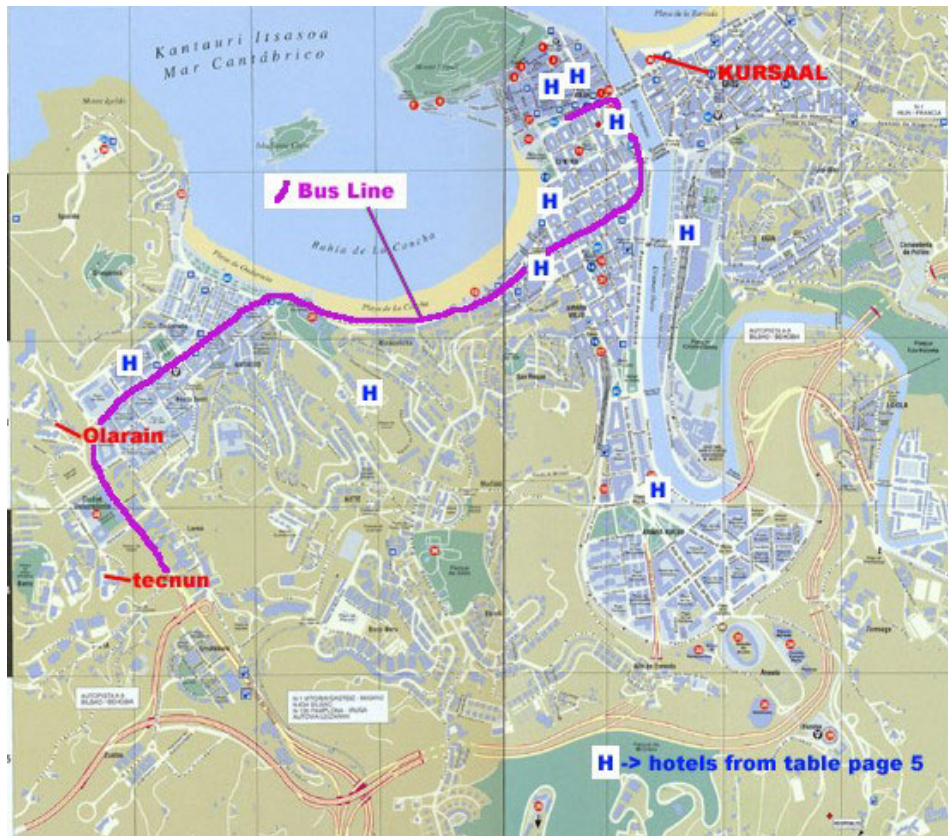
Hotel (Category)	Price (\$ per room)	Distance to Kursaal
	Single/Double/Triple/quadruple/quintuple	
Maria Cristina (****)	233 / 305 /-/-/-	100 m
Londres (****)	235 / 282 /-/-/-	800 m
Silken Amara Plaza (****)	199 / 264 / 315 /-/-	2000 m
Aranzazu (****)	165 / 165 / 210/-/-	2000 m
Costa Vasca (****)	121 / 121 / 158 /-/-	2000 m
Parma (**)	91 / 152 /170/-/-	100 m
Europa (**)	198 / 198 /-/-/-	1000 m
Terminus (**)	76 / 109 /- / 158 / -	800 m
Pensión AB Domini (*)	- / 101 / 136 / 169 / 203	500 m
Pensión Balerdi (*)	58 / 92 /- / 182 / 224	500 m

Most of the hotels and rates can be found in www.sansebatianreservas.com

Local Transport

Access to the city centre is both quick and simple, with almost everything located in a walking distance. There are also three beaches in the city (one of them, Zurriola, next to Kursaal Conference Hall).

The map represents downtown and all the blue spots represent the hotels from the previous table.



Downtown

Olarain College is placed 2,5 km from Kursaal and well connected through regular buses. There are 2 main buses that connect Olarain with Kursaal (5 and 25)
 All the information about the bus timetable is located at www.ctss.es

Budget

Proposal Summary		
Updated (2006/06/08)		
Location: San Sebastian (SPAIN)		
Proposed Dates of the conference: 2008, July, 20-25		
Excellent facilities for conferences		
1. Unique/Attractive Features	Tourist attractions, excellent gastronomy	
	Middle size city, accessible	
	Well connected with any place in Europe	
2. Travel Costs in US\$	To Major Airport Near Conference Venue	
From Boston	\$1.100,80	
From Amsterdam	\$323,84	
From Tokyo	\$2.304,00	
	change € -> \$ jun 06) 1,28	
<i>Cost and Time from Major Airport to Conference Venue</i>	Major Airport to Local Airport	Local Airport to Conference Venue
Mode	prices are to Bilbao (BIO)	bus
Cost	\$0,00	\$11,43
Travel Time	0	2 h
Frequency of trips	0	every 30 min
3. Meal and Accomodation Costs	Main Hotel / Site:	Alternate Hotel / Site:
	Regular Attendee	Student Attendee
Room including taxes	\$115,20	\$69,12
Breakfast	\$10,24	\$3,84
Lunch	\$32,00	\$8,96
Dinner	\$32,00	\$8,96
<i>Total M & A Cost Per Day</i>	189	91
<i>M & A Cost 4 Days</i>	758	364
4. Direct Conference Costs		
Meeting Rooms	\$37.320	
AV Equipment + poster boards	\$18.327	
Other Supplies	\$250	
Subtotal Facilities	\$55.897	
Estimated Attendance	400	
Per Person Facility Cost	\$140	
Local Transport per person	\$8	
Coffee Breaks (2 per day *4) per person	\$38	
Subtotal Conference Variable	\$46	
<i>Total Direct Per Person Cost</i>	\$186	
<i>Total M&A Plus Direct Cost</i>	\$944	\$549
5. Program Features		
Program Chair	Jose Mari Sarriegi, Jose J. Gonzalez	
Welcome Reception	not included	
Banquet	not included	
Other		
6. Facility Characteristics		
Maximum Capacity -- Hotel Sleeping Rooms	unlimited	
Maximum Capacity -- Plenary Theatre Style	625	
Distance between rooms	from 100 m to 3 kms	
Space for posters/exhibitors	unlimited	
7. Manageability of Risk	Thursday activities could be held at tecnun (-\$2500)	
8 Local Host		
Chapter/University sponsor	Tecnun - University of Navarra	
Local Co-hosts	Agder University College - Norway	
Conference Partners	(Identify)	
Likely number of student or other volunteers	20	
Cost Summary	Regular Attendee	Student Attendee
<i>Total Direct Per Person Cost</i>	\$186	\$186
<i>Estimated Head Office Cost</i>	\$313	\$313
<i>Projected Registration Fee</i>	\$498	\$299
<i>Total M & A Cost 4 Days</i>	\$758	\$364
Estimated Total Cost	\$1.256	\$663