

To: Members of the Policy Council of the System Dynamics Society

From: John Morecroft, Chair of the Administrative Committee
Members of the Administrative Committee
Members of the Transition Committee

Subject: IMPORTANT UPCOMING VOTE TO MOVE THE HOME OFFICE OF THE SYSTEM DYNAMICS SOCIETY

Date: February 22, 2017

As you may recall, at the July meeting of the Policy Council in Delft, we received an interim report from a special Transition Committee that has been set up to study options for the relocation of the Society's home office away from UAlbany. These actions have been prompted, in part, by Roberta Spencer's decision to step down as Executive Director of the System Dynamics Society on or before September 1, 2018.

The Transition Committee has now completed its work and after a year of study and research is recommending that the System Dynamics Society office move its home office operations from the University at Albany to a professional firm specializing in Association management, Capitol Hill Management Services (CHMS). CHMS is also located in Albany NY, a fact that will minimize disruption in the upcoming move.

THIS IMPORTANT DECISION WILL COME UP FOR A VOTE AT THE WINTER POLICY COUNCIL MEETING. THIS MESSAGE IS DESIGNED TO GIVE YOU THE INFORMATION THAT YOU NEED FOR THIS IMPORTANT VOTE.

We attach to this message a four page document that summarizes the recommendations of the Transition Committee. These recommendations have been unanimously approved by both the Transition committee and the Administrative Committee. You have access to complete documentation of all the details of this decision by logging on to the Policy Council space through the Society's portal at its website. We encourage you to locate and study these materials.

Below is a schedule of important dates in this decision-making process:

February 22	Recommendations sent to whole Policy Council under cover memo from John Morecroft
TBD	Open conference call with all invited members of the Policy council
March 14	Site visit to new site at CHMS in Albany NY open to all members of Policy Council
March 15	Late afternoon briefing on transition at Hyatt in Cambridge day before the Policy Council meeting (Dutch Treat dinner to follow)
March 16	11 AM. Meeting of the Policy Council discusses recommendations of the Transition Committee

Approx. 3 weeks later Electronic vote of the Policy Council to approve the recommendation move to CHMS