

DISCLOSURE OF POTENTIAL CONFLICT OF INTEREST FORM

The New York Nonprofit Revitalization Act of 2013 requires nonprofit corporations to have procedures in place for the disclosure and documentation of a conflict of interest.⁹ The purpose of this form is for the disclosure of a potential conflict of interest by any Policy Council officer and/or member, committee member, or key employee who believes that a potential conflict of interest or related party transaction exists, shall use this form for the purpose of disclosure and subsequent discussion, consideration, and vote by the appropriate Policy Council Officers and/or Policy Council Members, committee members, and key employees at the next Policy Council meeting in accordance with the procedures set forth in Article III of the Society’s Conflict of Interest Guideline. Note: This form is not necessary if the potential conflict of interest has already been disclosed by way of the Annual Declaration of Conflict of Interest form.

Full Name: _____

Position in the Society: _____

I affirm that I have received a copy of the Conflict of Interest Guideline. I have read and understand the Guideline and agree to comply with the Guideline. In this document I am fully disclosing any conflict and the nature of the conflict. I understand that the Society is non-profit and in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

I affirm that my statement fully discloses the existence of the potential conflict of interest.

Statement of Potential Conflict of Interest:

⁹ NPCL 715-a(2)